



704 Highway 75 South | Wheaton, MN 56296

The February 20, 2025 Regular Board Meeting is cancelled.

BOARD MEETING AGENDA - FEBRUARY 25, 2025

Agendas and Minutes are posted on www.bdswd.com. Underscored times will be honored as closely as possible.

9:00 AM

- Verification of Quorum & Call to Order
- Pledge of Allegiance
- Consider Agenda Additions & Approve Agenda
- Declarations of Conflict of Interest
- Consent Agenda Approve: Minutes of January 16, 2024; Claims of February 25, 2025 (includes JCWMP Pay Requests); Treasurer’s Report and Budget; State Grants Received/Expended
- Public Comment

PERMIT APPLICATIONS

#24-148, Gorton Township, NW1/4, Section 17, Gorton Township, Grant County & JD #12 Update
Unpermitted Work

103D WATERSHED PROJECTS

- 640th Ave Road Raise Update
- Buffer Update Corrective Action Notices
- MPCA/TMDL’s Request to Consider the Addition of Upstream Reaches to Existing, Approved TMDL’s

103E DRAINAGE SYSTEMS REPORTS

- Grant County Ditches Inspection Prioritization & Areas
- GCD #3 Update & Bid Results

GENERAL ADMINISTRATION

- 2025 Mileage Rate & Board Manager Miles
- Redpath Update
Closed meeting held pursuant to Minn. Stat. § 13D.05, subd. 3(c)(3) to discuss the sale of real property (approx. 115 acres, SW1/4 Section 15, Redpath Township, Traverse County).
- GCD #21 Improv Update
Closed meeting held pursuant to Minn. Stat. § 13D.05, subd. 3(b) – attorney-client privilege, to discuss the Notice of Appeal dated September 25, 2024 on behalf of James K. and Charlene R. Nelson regarding Grant County Ditch No. 21 Redetermination, Improvement, and Separable Maintenance
- 2025 Legislative Update
Letters & Minutes
Managers RRWMB, RRRR, RRBC, FDRWG, MAWD, Drainage Work Group & Committee Reports

*****Buffer Committee Meeting to Follow*****

**BOIS DE SIOUX WATERSHED DISTRICT
BOARD MEETING MINUTES
January 16, 2025**

CALL TO ORDER The meeting was called to order by President Vavra at 9:00 a.m. Present in the District Office: Linda Vavra, Ben Brutlag, Doug Dahlen, Steven Deal, Scott Gillespie, Steven Schmidt, and Allen Wold. Absent: Jason Beyer, John Kapphahn. Also present: District Engineer James Guler, Engineer Chad Engels, Engineer Technician Troy Fridgen, District Attorney Lukas Croaker and Administrator Jamie Beyer.

AGENDA Upon motion by Wold, seconded by Dahlen and carried unanimously, the following items were added to the agenda: GCD #29 Landowner meeting and Claims of \$660.00 and \$255.00 to Ohnstad Twichell and Whaley Excavating.

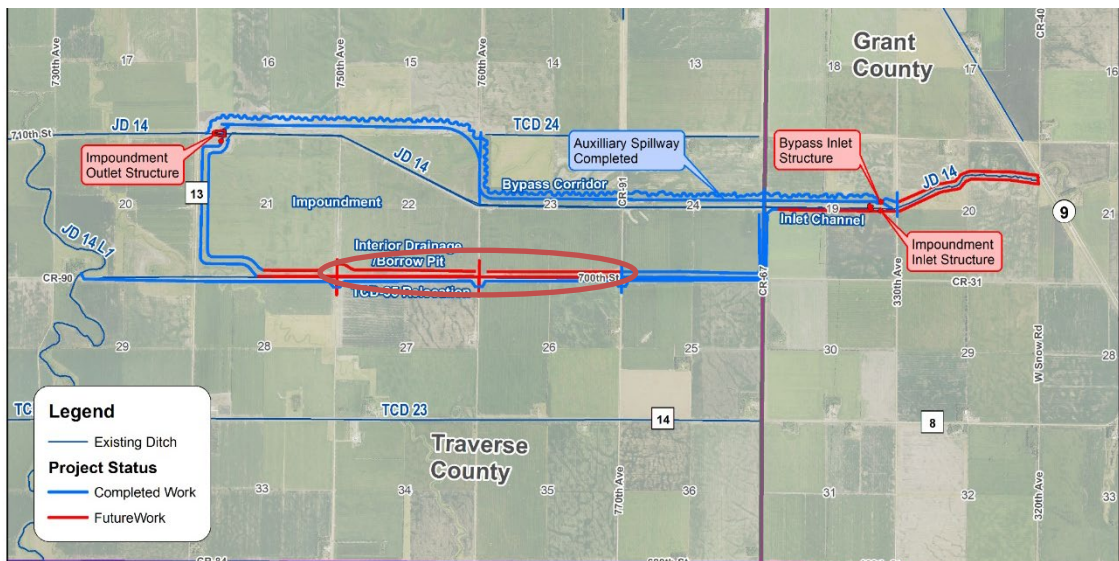
CONSENT AGENDA Upon motion by Wold, seconded by Dahlen and carried unanimously, the Consent Agenda was approved.

PUBLIC COMMENT No public comment.

REDPATH PH. 2B PAY APP. NO. 8 Upon motion by Dahlen, seconded by Gillespie and carried unanimously, Pay Application #8 to John Riley Construction, Inc. was approved in the amount of \$1,530,457.50. District Engineer James Guler presented options for the extents of Phase 3A construction, demonstrating construction that has been completed and construction left to complete. Without an active Flood Hazard Mitigation grant, the District could sell 115 acres in Section 15 of Redpath Township to finance portions of the project; funds will be matched by the Red River Water Management Board, and both would be recognized in the future to match with MN Flood Hazard Mitigation grant funds. Attorney Lukas Croaker presented draft Land Offer Terms and Conditions. Board managers discussed a land offer deadline ahead of the February board meeting, a requirement to maintain an agriculture use for the land for a 10-year period and potential advertisement methods. Administrator Beyer will contact Traverse FSA to find out how the new owner's CRP payment could be prorated. Upon motion by Gillespie, seconded by Schmidt and carried unanimously, the Terms and Conditions were approved and staff were authorized to: post three weeks' of newspaper and KFGO ads; and post a physical "for sale" sign on the land. Upon motion by Gillespie, seconded by Dahlen and carried unanimously, staff are authorized to assemble and submit a \$3,000,000 Redpath Phase 3A updates to permitting authorities, and to prepare and advertise corresponding bid documents. Phase 3A will consist of construction of the South Embankment, beginning near 770th Avenue and working west until the funds have been exhausted.

REDPATH LAND OFFER

REDPATH PH. 3 BUDGET



640TH AVE ROAD RAISE Attorney Lukas Croaker stated that no significant developments have occurred. Landowner representative Jonathan Mathias stated that he has been working on easement terms with his attorney.

REPORT OF BUFFER NON-COMPLIANCE Administrator Beyer stated that on December 31, 2024, the District received a list of non-compliant landowners from Traverse Soil and Water Conservation District (SWCD) staff. Non-compliance was determined by their staff based on 2022 imagery and May 6, 2024 site visits. Of the 33 parcels reported to the Bois de Sioux Watershed District, 14 parcels (9 sets of landowners) were for compliance with 16.5' buffers on legal drainage systems, which is under the jurisdiction of the Bois de Sioux Watershed District. No communication has been made with landowners by SWCD staff since the date of inspection and findings of non-compliance. Staff recommend that the applicable 14 parcels be reviewed prior to issuance of corrective action notices by the District, based on the following preliminary findings:

- The May 6, 2024, site visit date is problematic since we were in the middle of a period of spring flooding (not from snow but, from excess rainfall), that was immediately followed by a prolonged drought. The District has been working with one landowner who had difficulty establishing and keeping new grass alive following the flood-drought growing season. Staff recommend that the District verify the condition of the buffers presently, if (or when) a lack of snow cover allows.
- Of the 14 parcels, 7 parcels reported are geographically located at the most upstream end of the legal drainage system, where a small portion of the full parcel abuts the legal drainage system, and it is not clear where the legal extent of the drainage system/buffer requirement begins.
- Of the 9 sets of landowners, District staff worked with one landowner in 2024 to implement alternative practices.
- Alternative practices may have been installed without notice to SWCD staff. For example, participation in Minnesota's Agricultural Water Quality Certification Program serves as an alternative practice; staff will confirm instances where an alternative practice has been implemented.
- At least one parcel had an established buffer disturbed during a ditch clean-out managed by the District; District staff have initiated buffer planting replacement with SWCD staff.

CORRECTIVE ACTION NOTICES Upon motion by Dahlen, seconded by Gillespie and carried unanimously, staff are authorized to issue corrective action notices to landowners per the terms described in Section 7.4 of the District's Rule for parcels that are found to be non-compliant after the above current buffer conditions, legal extents, and alternative practice implementation are considered. Administrator Beyer stated that the corrective action notices require buffer/alternative practice installation within 11 months; following that time, instances of continued non-compliance are forwarded to the respective county attorney.

AREA 3 DITCH INSPECTIONS & GRANT COUNTY DITCHES Engineer Technician Troy Fridgen presented legal drainage systems proposed for inspection in 2025 (Area 3). Board Managers discussed how the newly acquired Grant County ditches will be worked into the District's Ditch Inspection Program. Engineering staff will review dates of last inspection and put together a prioritized list for consideration at the February board meeting. Upon motion by Gillespie, seconded by Dahlen and carried unanimously, Area 3 drainage systems are authorized for inspection in 2025.

GCD #29 REPAIRS Engineer Technician Troy Fridgen stated that he has been made aware of several repairs that need to be made within GCD #29. Upon motion by Gillespie, seconded by Dahlen and carried unanimously, staff are authorized to hold a landowner meeting.

FEBRUARY BOARD MEETING MOVED Upon motion by Dahlen, seconded by Schmidt and carried unanimously, the February 20th board meeting was moved to February 25th.

PROPERTY TAX EXEMPTIONS Upon motion by Schmidt, seconded by Dahlen and carried unanimously, the property tax exemptions for taxes payable in 2026 were approved as presented.

END OF YEAR JOURNAL ENTRIES Upon motion by Wold, seconded by Gillespie and carried unanimously, the 2024 end of year journal entries were approved as presented.

PAY EQUITY REPORT

Upon motion by Gillespie, seconded by Dahlen and carried unanimously, the District’s Pay Equity report was approved for submission.

2025 PROJECT LIST

Board Managers and staff reviewed and updated the 2025 Project List:

	<u>103E Ditches</u>	<u>103D Watershed Projects</u>
2024 Construction Carryover		Redpath & Mustinka Ph. 2B
2025 Final Development & Construction	GCD #21 GCD #3 JD #11, Lat 4 TCD #27	Redpath Ph. 3A 640 th Ave Road Raise (funding only)
2025 Prelim. Development	GCD #8 Fish Barrier Removal	Doran Creek Enhancement Moonshine Lakebed Impoundment Twelvemile Creek Studies Bylaw, Rule, Permitting Update

DISTRICT BYLAWS RULES & POLICIES UPDATE EFFORT

Administrator Beyer presented a sample schedule coordinating the update and adoption of revised District Bylaws, Policies & Rules. Board Managers discussed whether this effort be included in regular board meeting agendas, or scheduled for separate topic-focused meetings. Board Managers requested the latter.

2025 LEGAL & ENGINEERING RATES

Board Managers reviewed 2025 engineering and legal services rates. Upon motion by Dahlen, seconded by Schmidt and carried unanimously, the Moore Engineering 2025 rates were approved. Upon motion by Dahlen, seconded by Schmidt and carried unanimously, the Ohnstad Twichell 2025 rates were approved.

GCD #3 UPDATE

Construction bids were received and opened for the Repair of GCD #3. Attorney Lukas Croaker will review the sufficiency of the documents provided before the District declares an apparent low bidder.

GCD #21 & GCD #3 ROW

District Engineer James Guler stated that GCD #21 Improvement plans will be submitted for Wetland Conservation Act permitting. Board Managers discussed the risk of potential permitting delays and impacts to planting/harvest for the construction footprint for GCD #3 and GCD #21 construction. Staff are authorized to begin easement acquisition, staking and landowner notification.

GCD #21 UPDATE

Upon motion by Dahlen, seconded by Gillespie and carried unanimously, the meeting was closed at 11:30 am pursuant to Minn. Stat. § 13D.05, subd. 3(b) – attorney-client privilege, to discuss the Notice of Appeal dated September 25, 2024 on behalf of James K. and Charlene R. Nelson regarding Grant County Ditch No. 21 Redetermination, Improvement, and Separable Maintenance.

Upon motion by Gillespie, seconded by Brutlag and carried unanimously, the meeting was opened at 12:17 pm. No action was taken following the closed meeting.

The meeting was adjourned.

Linda Vavra, President

Date: _____, 2025

Jamie Beyer, Administrator

Date: _____, 2025

11:08 AM

02/19/25

Cash Basis

Bois de Sioux Watershed District
Expenses by Vendor Summary (No Employees)
January 17 through February 25, 2025

	<u>Jan 17 - Feb 25, 25</u>
Anthony Wilson	1,100.00
Association of Minnesota Counties	885.00
Bennett Government Consulting, Inc.	1,000.00
Big Stone County	-6,039.23
BlueCross BlueShield MN	-0.02
BMO/Bank of the West	6.00
Bremer Bank	-2,081.75
City of Wheaton	54.23
CliftonLarsonAllen	630.00
Column Software PBC	194.93
Culligan Soft Water	37.32
Digital Guru	25.20
Dwight Veldhouse	248.80
Elan Financial Services	1,173.88
Gazette Publishing Co.	59.40
Grant County	-9,499.56
Jeffrey Christensen	30.00
L & B Hardware Hank LLC	30.45
Larson Oil Company	392.00
League of MN Cities Insurance Trust P & C	1,012.00
Minnesota DNR - OMB	-737,217.04
MN PEIP	2,469.92
Northland Area Services	1,650.00
Ohnstad Twichell, PC	17,203.50
Otter Tail Power Company	162.16
Otter Tail County	-4,925.74
Paul Lande	1,600.00
Pitney Bowes Global Financial Serv LLC	181.73
QuickBooks Payroll Service	20.00
RMB Environmental Laboratories Inc	315.59
RRWMB	-500,998.55
Runestone Telecom Association	144.72
Star Bank	-265.92
Stevens County	-2,190.51
Stevens County SWCD	10,030.49
Tim Backman	100.00
Traverse Electric Cooperative Inc	65.13
Valley Office Products, Inc.	60.72
Wilkin County	-13,582.17
Willy's Super Valu	138.89
Xerox Corporation	220.24
TOTAL	<u>-1,235,558.19</u>

Bois de Sioux Watershed District
CHECKS TO APPROVE - VENDORS & EMPLOYEES
 January 17 through February 25, 2025

Date	Num	Type	Memo	Account	Class	Amount
Anthony Wilson						
02/04/2025	2664	Check	2024 MOWING	53410 · Yard Maintenance	Administrative Fund:General Cash	-1,100.00
Total Anthony Wilson						-1,100.00
Association of Minnesota Counties						
02/25/2025	2681	Check	AW, LV, TF DRAINAGE CONFERENCE	59150 · Education	Administrative Fund:General Cash	-885.00
Total Association of Minnesota Counties						-885.00
Bennett Government Consulting, Inc.						
02/25/2025	2671	Check	GOVERNMENT SERVICES CONTRAC...	53200 · Miscellaneous Expenses	Administrative Fund:General Cash	-1,000.00
Total Bennett Government Consulting, Inc.						-1,000.00
Big Stone County						
01/22/2025		Deposit	PROPERTY TAXES	42010 · Big Stone County	Administrative Fund:General Cash	595.43
01/22/2025		Deposit	PROPERTY TAXES	42010 · Big Stone County	Construction Fund	2,721.90
01/22/2025		Deposit	PROPERTY TAXES FOR RRWMB	42010 · Big Stone County	RRWMB	2,721.90
Total Big Stone County						6,039.23
BlueCross BlueShield MN						
01/31/2025		Liability Ch...	2968870001	Health Insurance Expense	Administrative Fund:General Cash	10.88
02/14/2025		Liability Ch...	2968870001	Health Insurance Expense	Administrative Fund:General Cash	10.88
02/07/2025	2668	Check	2968870001	Health Insurance Expense	Administrative Fund:General Cash	-21.74
Total BlueCross BlueShield MN						0.02
City of Wheaton						
02/07/2025	2666	Check	W/S/G	53440 · Utility Expense	Administrative Fund:General Cash	-54.23
Total City of Wheaton						-54.23
CliftonLarsonAllen						
02/25/2025	2673	Check	AUDIT SERVICES	51100 · Accounting Services	Administrative Fund:General Cash	-630.00
Total CliftonLarsonAllen						-630.00
Column Software PBC						
02/25/2025	2672	Check	MEETING MOVED - FAC49920-0029	51500 · Advertising Expense	Administrative Fund:General Cash	-18.00
02/25/2025	2672	Check	REDPATH SALE - FAC49920-0031	51500 · Advertising Expense	Construction Fund:Redpath Imp.& Mustink...	-27.00
02/25/2025	2672	Check	REDPATH SALE - FAC49920-0031	51500 · Advertising Expense	Construction Fund:Redpath Imp.& Mustink...	-86.13
02/25/2025	2672	Check	MEETING MOVED - FAC49920-0028	51500 · Advertising Expense	Administrative Fund:General Cash	-63.80
Total Column Software PBC						-194.93
Culligan Soft Water						
02/25/2025	2674	Check	WATER	53500 · Office Supplies	Administrative Fund:General Cash	-37.32
Total Culligan Soft Water						-37.32

Bois de Sioux Watershed District
CHECKS TO APPROVE - VENDORS & EMPLOYEES
 January 17 through February 25, 2025

Date	Num	Type	Memo	Account	Class	Amount
Digital Guru						
02/25/2025	2675	Check	ANTIVIRUS SUB - 81455 - INV 82304	53500 · Office Supplies	Administrative Fund:General Cash	-25.20
Total Digital Guru						-25.20
Dwight Veldhouse						
02/25/2025	2686	Check	HOURS	54600 · Viewers Expense	Ditch Fund:GCD #21	-225.00
02/25/2025	2686	Check	MEALS / MILEAGE	54600 · Viewers Expense	Ditch Fund:GCD #21	-23.80
Total Dwight Veldhouse						-248.80
Elan Financial Services						
02/19/2025	2669	Check	ADOBE SUB	55130 · Website	Administrative Fund:General Cash	-36.86
02/19/2025	2669	Check	BACKBLAZE SUBSCRIPTION	53500 · Office Supplies	Administrative Fund:General Cash	-297.00
02/19/2025	2669	Check	ZOOM SUB	52800 · Meeting Expense	Administrative Fund:General Cash	-34.18
02/19/2025	2669	Check	FREEFIND SEARCH UPDATE	55130 · Website	Administrative Fund:General Cash	-19.00
02/19/2025	2669	Check	CERTIFICATION COURSES	59150 · Education	Construction Fund	-295.00
02/19/2025	2669	Check	DRAINAGE CONFERENCE & REGIST...	59150 · Education	Administrative Fund:General Cash	-100.00
02/19/2025	2669	Check	MW CONFERENCE 2/19 - LV	52800 · Meeting Expense	Administrative Fund:General Cash	-100.00
02/19/2025	2669	Check	MEETING MEAL	52800 · Meeting Expense	Administrative Fund:General Cash	-29.90
02/19/2025	2669	Check	RAIN GAGES	53200 · Miscellaneous Expenses	Construction Fund	-261.94
Total Elan Financial Services						-1,173.88
Gazette Publishing Co.						
02/25/2025	2677	Check	MEETING CHANGE	51500 · Advertising Expense	Administrative Fund:General Cash	-59.40
Total Gazette Publishing Co.						-59.40
Grant County						
01/20/2025		Deposit	PROPERTY TAXES	42020 · Grant County	Administrative Fund:General Cash	864.33
01/20/2025		Deposit	PROPERTY TAXES	42020 · Grant County	Construction Fund	3,950.58
01/20/2025		Deposit	PROPERTY TAXES FOR RRWMB	42020 · Grant County	RRWMB	3,950.58
01/20/2025		Deposit	DITCH ASSESSMENTS	41190 · Ditch Assessments	Ditch Fund:JCD #12	79.85
01/20/2025		Deposit	DITCH ASSESSMENTS	41190 · Ditch Assessments	Ditch Fund:JCD #14	59.21
01/20/2025		Deposit	DITCH ASSESSMENTS	41190 · Ditch Assessments	Ditch Fund:GCD #22	127.72
01/20/2025		Deposit	DITCH ASSESSMENTS	41190 · Ditch Assessments	Ditch Fund:GCD #29	5.44
01/20/2025		Deposit	DITCH ASSESSMENTS	41190 · Ditch Assessments	Ditch Fund:GCD #33	461.85
Total Grant County						9,499.56
Jeffrey Christensen						
02/25/2025	2678	Check	PERMANENT CHANNEL EASEMENT	52520 · ROW	Ditch Fund:WCD #Sub-1	-30.00
Total Jeffrey Christensen						-30.00
L & B Hardware Hank LLC						
02/25/2025	2679	Check	SIGNAGE	53200 · Miscellaneous Expenses	Construction Fund:Redpath Imp.& Mustink...	-30.45
Total L & B Hardware Hank LLC						-30.45

Bois de Sioux Watershed District
CHECKS TO APPROVE - VENDORS & EMPLOYEES
 January 17 through February 25, 2025

Date	Num	Type	Memo	Account	Class	Amount
Larson Oil Company						
02/02/2025	2660	Check	FUEL	54400 · Vehicle Fuel	Administrative Fund:General Cash	-33.00
02/02/2025	2660	Check	TANK & PROPANE	53470 · Office Fuel	Administrative Fund:General Cash	-359.00
Total Larson Oil Company						-392.00
League of MN Cities Insurance Trust P & C						
02/25/2025	2680	Check	WORK COMP DUE	51800 · District Insurance & Dues	Administrative Fund:General Cash	-1,012.00
Total League of MN Cities Insurance Trust P & C						-1,012.00
Minnesota DNR - OMB						
02/11/2025		Deposit	FHM GRANT	44500 · Project Grant	Construction Fund:Redpath Imp.& Mustink...	733,355.42
02/11/2025		Deposit	FHM GRANT	44500 · Project Grant	Construction Fund:Redpath Imp.& Mustink...	3,861.62
Total Minnesota DNR - OMB						737,217.04
MN PEIP						
01/31/2025		Liability Ch...		Health Insurance Expense	Administrative Fund:General Cash	21.30
02/14/2025		Liability Ch...		Health Insurance Expense	Administrative Fund:General Cash	21.30
02/07/2025	2665	Check		Health Insurance Expense	Administrative Fund:General Cash	-2,512.52
Total MN PEIP						-2,469.92
Northland Area Services						
02/25/2025	2670	Check	INSTALL ROCK CHECKS	54100 · Repairs and Maintenance	Ditch Fund:JCD #12	-1,650.00
Total Northland Area Services						-1,650.00
Ohnstad Twichell, PC						
02/25/2025	2682	Check	DORAN CREEK	52600 · Legal Fees	Construction Fund:Doran Creek Stream R...	-897.00
02/25/2025	2682	Check	640TH AVE	52600 · Legal Fees	Construction Fund:640th Ave Road Raise	-46.00
02/25/2025	2682	Check	GCD #21	52600 · Legal Fees	Ditch Fund:GCD #21	-5,987.50
02/25/2025	2682	Check	GENERAL SERVICES	52600 · Legal Fees	Administrative Fund:General Cash	-1,177.00
02/25/2025	2682	Check	PERMITS - ANDERSON TILING	52600 · Legal Fees	Construction Fund	-683.00
02/25/2025	2682	Check	DWG	52600 · Legal Fees	Construction Fund	-2,277.00
02/25/2025	2682	Check	LEGISLATIVE CHANGES	52600 · Legal Fees	Construction Fund	-253.00
02/25/2025	2682	Check	BUFFER ENFORCEMENT	52600 · Legal Fees	Construction Fund:Buffers/Riparian/Sedim...	-828.00
02/25/2025	2682	Check	JD #11	52600 · Legal Fees	Ditch Fund:JCD #11	-1,099.00
02/25/2025	2682	Check	NELSON APPEAL	52600 · Legal Fees	Ditch Fund:GCD #21	-3,634.00
02/25/2025	2682	Check	GCD #3	52600 · Legal Fees	Ditch Fund:GCD #3	-322.00
Total Ohnstad Twichell, PC						-17,203.50
Otter Tail Power Company						
01/22/2025	2658	Check	ELECTRICITY	53430 · Electricity	Administrative Fund:General Cash	-162.16
Total Otter Tail Power Company						-162.16

Bois de Sioux Watershed District
CHECKS TO APPROVE - VENDORS & EMPLOYEES
 January 17 through February 25, 2025

Date	Num	Type	Memo	Account	Class	Amount
Otter Tail County						
01/27/2025		Deposit	PROPERTY TAXES	42030 · Otter Tail County	Administrative Fund:General Cash	2,462.87
01/27/2025		Deposit	PROPERTY TAXES	42030 · Otter Tail County	Construction Fund	1,231.44
01/27/2025		Deposit	PROPERTY TAXES FOR RRWMB	42030 · Otter Tail County	RRWMB	1,231.43
Total Otter Tail County						4,925.74
Paul Lande						
02/25/2025	2683	Check	NUISANCE BEAVER REMOVAL	53910 · Nuisance Beaver Control	Ditch Fund:TCD #52	-800.00
02/25/2025	2683	Check	NUISANCE BEAVER REMOVAL	54100 · Repairs and Maintenance	Construction Fund	-800.00
Total Paul Lande						-1,600.00
Pitney Bowes Global Financial Serv LLC						
02/04/2025	2662	Check	POSTAGE MACHINE LEASE	52100 · Equipment Lease & Rental	Administrative Fund:General Cash	-181.73
Total Pitney Bowes Global Financial Serv LLC						-181.73
QuickBooks Payroll Service						
01/30/2025		Liability Ch...	Fee for 2 direct deposit(s) at \$5.00 each	53700 · Payroll Expenses	Administrative Fund:General Cash	-10.00
02/13/2025		Liability Ch...	Fee for 2 direct deposit(s) at \$5.00 each	53700 · Payroll Expenses	Administrative Fund:General Cash	-10.00
Total QuickBooks Payroll Service						-20.00
RMB Environmental Laboratories Inc						
01/22/2025	2659	Check	WATER TESTING - D068542	51400 · River Watch/Expense	Construction Fund	-315.59
Total RMB Environmental Laboratories Inc						-315.59
RRWMB						
02/18/2025		Deposit	PROJECT GRANT	44500 · Project Grant	Construction Fund:Redpath Imp.& Mustink...	2,575.70
02/18/2025		Deposit	PROJECT GRANT	44500 · Project Grant	Construction Fund:Redpath Imp.& Mustink...	512,509.37
02/25/2025	2684	Check	PORTION OF PROPERTY TAX FOR R...	54225 · Transfer of Funds to RRWMB	RRWMB	-14,086.52
Total RRWMB						500,998.55
Runestone Telecom Association						
02/04/2025	2663	Check	INTERNET & EMAIL & PHONE	53440 · Utility Expense	Administrative Fund:General Cash	-144.72
Total Runestone Telecom Association						-144.72
Stevens County						
01/22/2025		Deposit	PROPERTY TAXES	42040 · Stevens County	Administrative Fund:General Cash	215.99
01/22/2025		Deposit	PROPERTY TAXES	42040 · Stevens County	Administrative Fund:General Cash	987.26
01/22/2025		Deposit	PROPERTY TAXES FOR RRWMB	42040 · Stevens County	RRWMB	987.26
Total Stevens County						2,190.51

Bois de Sioux Watershed District
CHECKS TO APPROVE - VENDORS & EMPLOYEES
 January 17 through February 25, 2025

Date	Num	Type	Memo	Account	Class	Amount
Stevens County SWCD						
02/25/2025	2685	Check	WBIF 02-30: PROJECT DEVELOPMENT	61600 · Project Development	Construction Fund:JCWMP/1W1Plan Imp:....	-5,948.26
02/25/2025	2685	Check	WBIF 02-30: TECHNICAL ASSISTANCE	61300 · Technical/Engineering	Construction Fund:JCWMP/1W1Plan Imp:....	-4,082.23
Total Stevens County SWCD						-10,030.49
Tim Backman						
01/22/2025	2657	Check	Stream Gauge #11	50100 · Stream Gaging Expense	Construction Fund	-100.00
Total Tim Backman						-100.00
Traverse Electric Cooperative Inc						
02/07/2025	2667	Check	REDPATH SHED	53430 · Electricity	Construction Fund:Redpath Imp.& Mustink...	-65.13
Total Traverse Electric Cooperative Inc						-65.13
Valley Office Products, Inc.						
02/25/2025	2687	Check	ENVELOPES	53500 · Office Supplies	Administrative Fund:General Cash	-46.32
02/25/2025	2687	Check	TAPE	53500 · Office Supplies	Administrative Fund:General Cash	-14.40
Total Valley Office Products, Inc.						-60.72
Wilkin County						
01/20/2025		Deposit	PROPERTY TAXES	42060 · Wilkin County	Administrative Fund:General Cash	1,134.07
01/20/2025		Deposit	PROPERTY TAXES	42060 · Wilkin County	Construction Fund	5,198.17
01/20/2025		Deposit	PROPERTY TAXES FOR RRWMB	42060 · Wilkin County	RRWMB	5,195.35
01/20/2025		Deposit	DITCH ASSESSMENTS	41190 · Ditch Assessments	Ditch Fund:WCD #18	189.29
01/20/2025		Deposit	DITCH ASSESSMENTS	41190 · Ditch Assessments	Ditch Fund:WCD #20	689.66
01/20/2025		Deposit	DITCH ASSESSMENTS	41190 · Ditch Assessments	Ditch Fund:WCD #25	336.66
01/20/2025		Deposit	DITCH ASSESSMENTS	41190 · Ditch Assessments	Ditch Fund:WCD #35	511.34
01/20/2025		Deposit	DITCH ASSESSMENTS	41190 · Ditch Assessments	Ditch Fund:WCD #39	49.79
01/20/2025		Deposit	DITCH ASSESSMENTS	41190 · Ditch Assessments	Ditch Fund:JCD #7	272.57
01/20/2025		Deposit	DITCH ASSESSMENTS	41190 · Ditch Assessments	Ditch Fund:JCD #12	5.27
Total Wilkin County						13,582.17
Willy's Super Valu						
02/25/2025	2688	Check	CLEANING AND MEAL SUPPLIES	53500 · Office Supplies	Administrative Fund:General Cash	-138.89
Total Willy's Super Valu						-138.89
Xerox Corporation						
02/04/2025	2661	Check	LEASE & COPIES	52100 · Equipment Lease & Rental	Administrative Fund:General Cash	-220.24
Total Xerox Corporation						-220.24

Bois de Sioux Watershed District
CHECKS TO APPROVE - VENDORS & EMPLOYEES
 January 17 through February 25, 2025

Date	Num	Type	Memo	Account	Class	Amount
Fridgen, Troy J						
01/31/2025		Paycheck	Direct Deposit	54700 · Wages and Salaries	Administrative Fund:General Cash	-3,984.81
01/31/2025		Paycheck	Direct Deposit	53710 · PERA Expense	Administrative Fund:General Cash	-298.86
01/31/2025		Paycheck	Direct Deposit	53800 · Payroll Taxes	Administrative Fund:General Cash	-237.29
01/31/2025		Paycheck	Direct Deposit	53800 · Payroll Taxes	Administrative Fund:General Cash	-55.50
02/14/2025		Paycheck	Direct Deposit	54700 · Wages and Salaries	Administrative Fund:General Cash	-3,984.81
02/14/2025		Paycheck	Direct Deposit	53710 · PERA Expense	Administrative Fund:General Cash	-298.86
02/14/2025		Paycheck	Direct Deposit	53800 · Payroll Taxes	Administrative Fund:General Cash	-237.28
02/14/2025		Paycheck	Direct Deposit	53800 · Payroll Taxes	Administrative Fund:General Cash	-55.49
02/25/2025	2676	Check	DATA/CELL PLAN	53400 · Office Operations	Administrative Fund:General Cash	-100.00
Total Fridgen, Troy J						-9,252.90
Sullivan, Wendy M						
01/31/2025		Paycheck	Direct Deposit	54700 · Wages and Salaries	Administrative Fund:General Cash	-1,823.35
01/31/2025		Paycheck	Direct Deposit	53710 · PERA Expense	Administrative Fund:General Cash	-136.75
01/31/2025		Paycheck	Direct Deposit	53800 · Payroll Taxes	Administrative Fund:General Cash	-92.93
01/31/2025		Paycheck	Direct Deposit	53800 · Payroll Taxes	Administrative Fund:General Cash	-21.74
02/14/2025		Paycheck	Direct Deposit	54700 · Wages and Salaries	Administrative Fund:General Cash	-1,823.35
02/14/2025		Paycheck	Direct Deposit	53710 · PERA Expense	Administrative Fund:General Cash	-136.75
02/14/2025		Paycheck	Direct Deposit	53800 · Payroll Taxes	Administrative Fund:General Cash	-92.92
02/14/2025		Paycheck	Direct Deposit	53800 · Payroll Taxes	Administrative Fund:General Cash	-21.73
Total Sullivan, Wendy M						-4,149.52
No name						
01/31/2025		Check	Service Charge	53200 · Miscellaneous Expenses	Administrative Fund:General Cash	-6.00
01/31/2025		Deposit	Interest	43000 · Interest Income	Construction Fund	2,084.25
01/31/2025		Check	Service Charge	53200 · Miscellaneous Expenses	Administrative Fund:General Cash	-2.50
01/24/2025		Check	Service Charge	53200 · Miscellaneous Expenses	Ditch Fund:JCD #11:JCD #11 Lat 4 Improv...	-3.00
01/24/2025		Deposit	Interest	43000 · Interest Income	Ditch Fund:JCD #11:JCD #11 Lat 4 Improv...	4.68
01/24/2025		Check	Service Charge	53200 · Miscellaneous Expenses	Administrative Fund:General Cash	-7.00
01/24/2025		Deposit	Interest	43000 · Interest Income	Construction Fund	262.92
01/24/2025		Check	Service Charge	53200 · Miscellaneous Expenses	Ditch Fund:BdSWD #5	-3.00
01/24/2025		Deposit	Interest	43000 · Interest Income	Ditch Fund:BdSWD #5	7.16
01/24/2025		Check	Service Charge	53200 · Miscellaneous Expenses	Ditch Fund:GCD #21:2022 LO Improve...	-3.00
01/24/2025		Deposit	Interest	43000 · Interest Income	Ditch Fund:GCD #21:2022 LO Improve...	7.16
Total no name						2,341.67
TOTAL						1,222,155.77

Bois de Sioux Watershed District
CURRENT FUND BALANCES
 As of February 25, 2025

	Feb 25, 25
Construction Fund	
Doran Creek Stream Restoration	
Doran Creek NWQI Grant (43,560)	-37,445.00
Total Doran Creek Stream Restoration	-37,445.00
Fivemile Creek	
2024 Fivemile Cr Pilot Program	36,520.75
Total Fivemile Creek	36,520.75
JCWMP/1W1Plan Imp.	
BWSRWBIF3 C25-0156 (\$1,594,226)	793,414.22
BWSRWBIF2 C23-5729 (\$1,488,685)	41,269.55
Total JCWMP/1W1Plan Imp.	834,683.77
Redpath Imp.& Mustinka Rehab.	
Ph 2A Mustinka Rehab	
District Match (\$253,000)	-253,000.00
LCCMR Grant (\$418K/\$2.692M)	
2A LCCMR Req. NEXT	-320,261.57
Total LCCMR Grant (\$418K/\$2.692M)	-320,261.57
Ph 2A Mustinka Rehab - Other	-1,200.50
Total Ph 2A Mustinka Rehab	-574,462.07
Ph 2B Impoundment	
BWSR Grant C23-0011 & Match	
Closed - Dist Match (\$83,250)	-83,250.00
BWSR Grant (\$1M)	-100,000.00
Total BWSR Grant C23-0011 & Match	-183,250.00
Total Ph 2B Impoundment	-183,250.00
Ph 2B Mustinka Rehab	
RRWMB Match BWSR (\$66,600)	-30,452.12
Dis Match BWSR (\$33,400)	-15,218.23
2B BWSR Grant C24-0065 (\$1M)	-100,000.00
Total Ph 2B Mustinka Rehab	-145,670.35
Total Redpath Imp.& Mustinka Rehab.	-903,382.42
Total Construction Fund	-69,622.90
TOTAL	-69,622.90

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02/19/25

Accrual Basis

Bois de Sioux Watershed District APPROVE GRANT TRANSACTIONS

January 17 through February 25, 2025

Type	Date	Num	Name	Memo	Account	Debit	Credit	Amount
Construction Fund								
JCWMP/1W1Plan Imp.								
BWSRWBIF2 C23-5729 (\$1,488,685)								
Check	02/25/2025	2685	Stevens County SWCD	WBIF 02-30: PROJECT DEVELOPMENT	61600 · Project Development	5,948.26		5,948.26
Check	02/25/2025	2685	Stevens County SWCD	WBIF 02-30: TECHNICAL ASSISTANCE	61300 · Technical/Engineering	4,082.23		4,082.23
Total BWSRWBIF2 C23-5729 (\$1,488,685)						10,030.49	0.00	10,030.49
Total JCWMP/1W1Plan Imp.						10,030.49	0.00	10,030.49
Total Construction Fund						10,030.49	0.00	10,030.49
TOTAL						10,030.49	0.00	10,030.49

Bois de Sioux Watershed District
2025 GENERAL FUND BUDGET
 January through December 2025

	<u>Jan - Dec 25</u>	<u>Budget</u>
Income		
Investment Income	0.00	16,000.00
42000 · General Property Taxes	7,610.81	180,000.00
45000 · Miscellaneous Income	0.00	2,500.00
49000 · Project Administration	0.00	220,000.00
49300 · State Credits & Ag M H Credits	0.00	1,600.00
Total Income	<u>7,610.81</u>	<u>420,100.00</u>
Gross Profit	7,610.81	420,100.00
Expense		
51000 · Annual Report	0.00	1,200.00
55130 · Website	111.72	1,000.00
55140 · Mileage Expense Advisory Com	0.00	25.00
59150 · Education	985.00	750.00
51100 · Accounting Services	630.00	16,000.00
51300 · Administration Expense	4,425.30	60,000.00
51500 · Advertising Expense	989.95	3,800.00
51600 · Building and Structures	0.00	250.00
51800 · District Insurance & Dues	3,370.00	65,000.00
51900 · Engineering Services	0.00	10,000.00
52100 · Equipment Lease & Rental	630.94	4,500.00
52200 · Fringe Benefits	4,971.98	28,700.00
52600 · Legal Fees	2,255.00	28,000.00
52700 · Manager Compensation	0.00	33,333.33
52800 · Meeting Expense	308.54	5,500.00
52900 · Mileage Expense Board	0.00	6,200.00
53100 · Mileage Expense Staff	0.00	75.00
53200 · Miscellaneous Expenses	3,298.00	2,000.00
53300 · Office Equip & Furniture	0.00	500.00
53400 · Office Operations	2,851.34	13,000.00
53500 · Office Supplies	924.57	5,000.00
53600 · Other Supplies	0.00	3,200.00
53700 · Payroll Expenses	1,336.83	10,815.00
53800 · Payroll Taxes	1,222.31	11,707.50
54100 · Repairs and Maintenance	6.78	1,500.00
54400 · Vehicle Fuel	188.51	4,050.00
54500 · Vehicle Maint & Repair	0.00	3,500.00
54700 · Wages and Salaries	17,424.48	141,750.00
Total Expense	<u>45,931.25</u>	<u>461,355.83</u>
Net Income	<u><u>-38,320.44</u></u>	<u><u>-41,255.83</u></u>

Bois de Sioux Watershed District
2025 CONSTRUCTION FUND BUDGET
 January through December 2025

	<u>Jan - Dec 25</u>	<u>Budget</u>
Income		
44500 · Project Grant	1,652,302.11	4,108,000.00
Ditch Revenues	230.28	
41100 · Riparian Aid MN DOR	42,233.00	
Investment Income	2,347.17	160,000.00
47100 · Storage Building Rental Income	0.00	800.00
42000 · General Property Taxes	19,275.04	1,089,300.00
44000 · Land Rental Income	0.00	900,000.00
45500 · Land Sale	0.00	402,500.00
45000 · Miscellaneous Income	0.00	22,000.00
49100 · Project Team Income	0.00	15,000.00
49300 · State Credits & Ag M H Credits	0.00	7,000.00
Total Income	<u>1,716,387.60</u>	<u>6,704,600.00</u>
Gross Profit	1,716,387.60	6,704,600.00
Expense		
60000 · State Grant Expense Activities	14,596.00	542,906.00
51675 · Clean Water Cost Share Policy	0.00	716,500.00
51670 · Culvert Szng Cost Share Policy	0.00	1,063,500.00
51020 · Buffers	20,666.00	107,000.00
50100 · Stream Gaging Expense	400.00	50,000.00
Permits	8,155.00	200,000.00
55110 · Programs with SWCDs	0.00	25,000.00
59150 · Education	295.00	
51200 · Project Construction	1,531,152.50	3,361,620.00
51300 · Administration Expense	0.00	252,000.00
51400 · River Watch/Expense	315.59	4,200.00
51500 · Advertising Expense	113.13	6,000.00
51900 · Engineering Services	59,819.17	820,500.00
52600 · Legal Fees	9,159.00	85,000.00
52700 · Manager Compensation	0.00	10,000.00
52800 · Meeting Expense	0.00	1,500.00
52900 · Mileage Expense Board	0.00	5,000.00
53100 · Mileage Expense Staff	0.00	500.00
53200 · Miscellaneous Expenses	292.39	2,000.00
53300 · Office Equip & Furniture	0.00	1,000.00
53400 · Office Operations	118.57	2,500.00
53500 · Office Supplies	0.00	1,000.00
53800 · Payroll Taxes	0.00	120,600.00
54100 · Repairs and Maintenance	1,071.30	120,000.00
54400 · Vehicle Fuel	0.00	1,000.00
Total Expense	<u>1,646,153.65</u>	<u>7,499,326.00</u>
Net Income	<u>70,233.95</u>	<u>-794,726.00</u>

Bois de Sioux Watershed District
2025 DITCH FUND BUDGET
 January through December 2025

	Jan - Dec 25	Budget
Income		
49450 · Internal Transfer In	0.00	1,089,155.00
20500 · Intergovernmental Revenue	0.00	6,030,000.00
Ditch Revenues	8,209.26	468,000.00
Investment Income	19.00	200.00
45000 · Miscellaneous Income	0.00	18,000.00
Total Income	8,228.26	7,605,355.00
Gross Profit	8,228.26	7,605,355.00
Expense		
54955 · Internal Transfer Out	0.00	40,000.00
51020 · Buffers	0.00	35,000.00
51200 · Project Construction	0.00	7,119,155.00
50150 · Ring Dike	0.00	25,000.00
51300 · Administration Expense	0.00	2,000.00
51500 · Advertising Expense	845.19	
51900 · Engineering Services	85,236.29	205,000.00
53480 · Interest Expense	0.00	15,000.00
52500 · Land	30.00	
52600 · Legal Fees	13,374.50	65,000.00
52700 · Manager Compensation	0.00	2,000.00
52800 · Meeting Expense	0.00	350.00
53200 · Miscellaneous Expenses	9.00	8,000.00
54100 · Repairs and Maintenance	83,030.36	424,900.00
54600 · Viewers Expense	248.80	15,000.00
Total Expense	182,774.14	7,956,405.00
Net Income	-174,545.88	-351,050.00

TREASURER'S REPORT JANUARY 2025

BANK ACCOUNT BALANCES FROM BANK STATEMENTS

Bank - Checking, No Interest	\$ 1,068,903.14
JCD #11 Surety	\$ 59,998.68
GCD #21 Surety	\$ 60,098.34
BdSWD No. 5 Surety	\$ 60,073.69
Bank - Checking, Interest	\$ 557,298.42
Bank - Checking, No Interest	9,334.33
Bank - Money Market, Interest	\$ 1,723,080.60
Bank - CD's, Interest	\$ 514,480.14
Bank - CD's, Interest	\$ 3,860,000.00
END OF MONTH AMOUNT IN BANK ACCOUNTS:	<u>\$ 7,913,267.34</u>

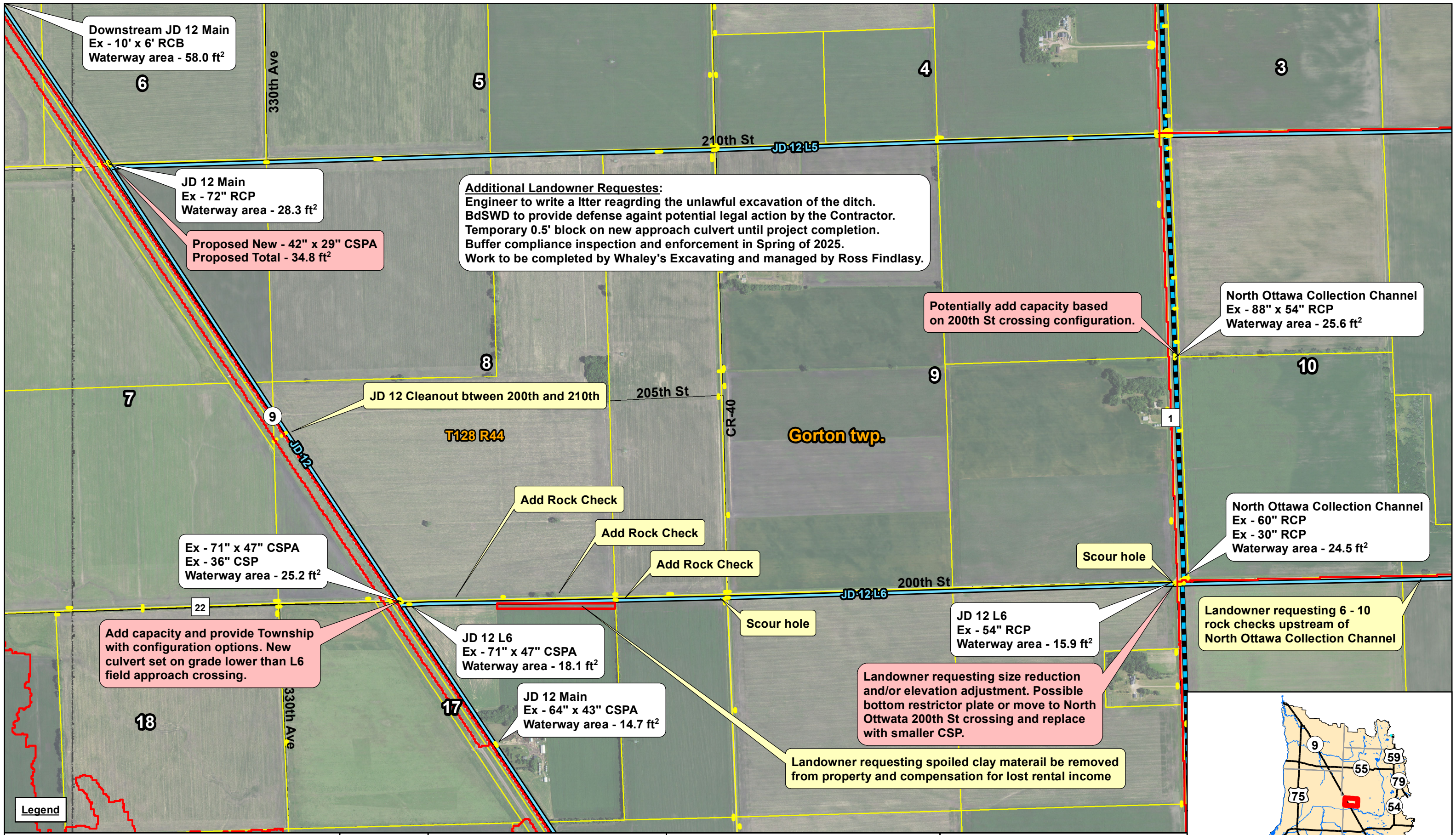
ACCOUNTING FUND BALANCES FROM QUICKBOOKS

	Beginning Balance from Quickbooks 12/31/2024	2025 Revenue Year to Date	2025 Expenses Year to Date	Current Fund Balance 1/31/2025
Payroll Liabilities	0.00	0.00	(1,424.29)	(1,424.29)
General Fund(*)	467,075.29	7,610.81	(28,850.79)	445,835.31
Ditch Fund				
Total BdSWD #3	56,893.81	0.00	0.00	56,893.81
Total BdSWD #5	12,019.84	7.16	(3.00)	12,024.00
Total GCD #3	(45,417.75)	0.00	(12,288.94)	(57,706.69)
Total GCD #5	7,888.27	0.00	0.00	7,888.27
Total GCD #6	1,878.31	0.00	0.00	1,878.31
Total GCD #8	25,123.82	0.00	0.00	25,123.82
Total GCD #9	40,557.86	0.00	0.00	40,557.86
Total GCD #11	(440.95)	0.00	0.00	(440.95)
Total GCD #15	4,512.15	0.00	0.00	4,512.15
Total GCD #21	(188,626.94)	7.16	(50,840.54)	(239,460.32)
Total GCD #22	8,043.80	127.72	0.00	8,171.52
Total GCD #29	21,739.36	5.44	0.00	21,744.80
Total GCD #32	7,732.90	0.00	0.00	7,732.90
Total GCD #33	(5,238.37)	461.85	(3,341.00)	(8,117.52)
Total GC CONS JD #2	84,441.73	0.00	(5,355.78)	79,085.95
Total JCD #2	116,356.20	0.00	0.00	116,356.20
Total JCD #3	9,214.89	63.90	(850.00)	8,428.79
Total JCD #4	2.28	0.00	0.00	2.28
Total JCD #6	146,725.06	0.00	0.00	146,725.06
Total JCD #7	22,855.92	276.89	0.00	23,132.81
Total JCD #11	104,124.81	4.68	(15,496.72)	88,632.77
Total JCD #12	(81,437.77)	135.12	(16,391.75)	(97,694.40)
Total JCD #14	63,225.31	585.80	0.00	63,811.11
Total TCD #1E	19,920.25	0.00	0.00	19,920.25
Total TCD #1W	23,298.48	150.05	0.00	23,448.53
Total TCD #2	39,310.56	32.78	0.00	39,343.34
Total TCD #4	45,663.57	236.86	0.00	45,900.43
Total TCD #7	20,494.37	219.11	0.00	20,713.48
Total TCD #8	20,789.75	0.00	0.00	20,789.75
Total TCD #9	9,469.53	64.29	0.00	9,533.82

Total TCD #10	19,304.39	65.37	0.00	19,369.76
Total TCD #11	46,136.07	176.32	(250.00)	46,062.39
Total TCD #13	12,908.78	3.54	0.00	12,912.32
Total TCD #15	(2,937.79)	3.51	0.00	(2,934.28)
Total TCD #16	5,340.33	123.63	0.00	5,463.96
Total TCD #17	(35,071.25)	9.44	0.00	(35,061.81)
Total TCD #18	3,927.12	1.85	0.00	3,928.97
Total TCD #19	(9,283.36)	21.66	0.00	(9,261.70)
Total TCD #20	1,301.25	11.90	0.00	1,313.15
Total TCD #22	(860.50)	2.83	0.00	(857.67)
Total TCD #23	(54,706.19)	1,035.27	0.00	(53,670.92)
Total TCD #24	5,601.33	50.87	0.00	5,652.20
Total TCD #26	13,941.03	71.03	0.00	14,012.06
Total TCD #27	(21,673.22)	296.78	0.00	(21,376.44)
Total TCD #28	(3,781.48)	73.36	0.00	(3,708.12)
Total TCD #29	(504.98)	34.88	0.00	(470.10)
Total TCD #30	18,912.45	50.83	0.00	18,963.28
Total TCD #31	20,550.50	79.18	0.00	20,629.68
Total TCD #32	5,321.69	8.96	0.00	5,330.65
Total TCD #33	16,458.31	22.14	(6,400.00)	10,080.45
Total TCD #35	17,878.83	191.20	0.00	18,070.03
Total TCD #36	(13,358.84)	755.68	0.00	(12,603.16)
Total TCD #37	(284,364.05)	0.00	0.00	(284,364.05)
Total TCD #38	13,297.99	12.89	0.00	13,310.88
Total TCD #39	4,872.02	1.90	0.00	4,873.92
Total TCD #40	19,640.41	14.60	0.00	19,655.01
Total TCD #41	(10,323.84)	38.20	0.00	(10,285.64)
Total TCD #42	13,884.69	19.16	0.00	13,903.85
Total TCD #43	12,266.21	33.67	0.00	12,299.88
Total TCD #44	5,451.96	399.68	0.00	5,851.64
Total TCD #46	18,959.38	0.58	0.00	18,959.96
Total TCD #48	(2,357.66)	2.47	0.00	(2,355.19)
Total TCD #50	3,818.28	0.00	0.00	3,818.28
Total TCD #51	16,435.64	361.65	0.00	16,797.29
Total TCD #52	30,096.54	52.24	0.00	30,148.78
Total TCD #53	56,824.19	44.61	0.00	56,868.80
Total TCD #55	8,674.88	0.83	0.00	8,675.71
Total WCD #Sub-1	167,822.47	0.00	(35,347.37)	132,475.10
Total WCD #8	127,063.36	0.00	0.00	127,063.36
Total WCD #9	299,017.38	0.00	0.00	299,017.38
Total WCD #18	18,321.08	189.29	0.00	18,510.37
Total WCD #20	60,473.80	689.66	0.00	61,163.46
Total WCD #25	44,809.91	336.66	0.00	45,146.57
Total WCD #35	(4,851.22)	511.34	0.00	(4,339.88)
Total WCD #39	20,242.01	49.79	(19,530.24)	761.56
Total Ditch Fund - Other	0.00	0.00	(2,907.50)	(2,907.50)
Total Ditch Fund	1,276,600.95	8,228.26	(169,002.84)	1,115,826.37
Construction Fund	7,389,159.46	464,085.49	(1,629,573.51)	6,223,671.44
RRWMB Fund	0.00	20,259.48	(6,172.96)	14,086.52
TOTAL Funds	9,132,835.70	500,184.04	(1,835,024.39)	7,797,995.35

RECONCILE BANK STATEMENTS TO QUICKBOOKS

Bank Statement Total From Top:	7,913,267.34
<u>Enter</u> Quickbooks Bank Account Balance Total Assets:	7,797,995.35
+ <u>Enter</u> Uncleared Transactions BMO:	1,351.29
+ <u>Enter</u> Uncleared Transactions Star Bank:	118,846.44
+ <u>Enter</u> Star Bank checks written 01/27/25 - 01/31/25	0.00
- <u>Enter</u> Star Bank Deposits received 01/27/25 - 01/31/25	(4,925.74)
Quickbooks Total:	7,913,267.34
<u>Enter</u> Quickbooks Total from Fund Balances Income/Expense Report:	7,799,419.64
<u>Enter</u> Quickbooks Total from Balance Sheet Current Liabilities:	(1,424.29)
Total:	7,797,995.35
<u>Enter</u> Quickbooks Total Assets from Bank Balances Report:	7,797,995.35



Additional Landowner Requestes:
 Engineer to write a lttter reagrding the unlawful excavation of the ditch.
 BdSWD to provide defense againt potential legal action by the Contractor.
 Temporary 0.5' block on new approach culvert until project completion.
 Buffer compliance inspection and enforcement in Spring of 2025.
 Work to be completed by Whaley's Excavating and managed by Ross Findlasy.

Potentially add capacity based on 200th St crossing configuration.

North Ottawa Collection Channel
 Ex - 88" x 54" RCP
 Waterway area - 25.6 ft²

North Ottawa Collection Channel
 Ex - 60" RCP
 Ex - 30" RCP
 Waterway area - 24.5 ft²

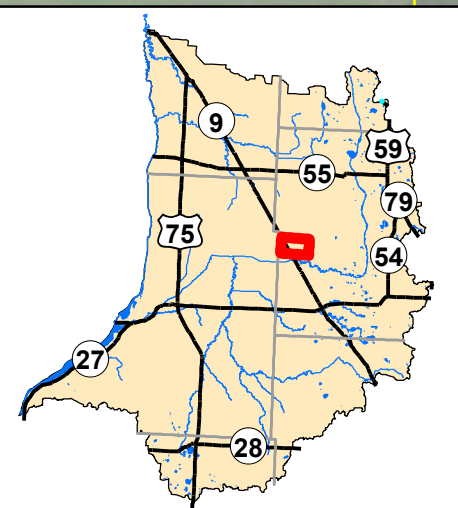
Landowner requesting 6 - 10 rock checks upstream of North Ottawa Collection Channel

Landowner requesting size reduction and/or elevation adjustment. Possible bottom restrictor plate or move to North Ottwata 200th St crossing and replace with smaller CSP.

Landowner requesting spoiled clay materail be removed from property and compensation for lost rental income

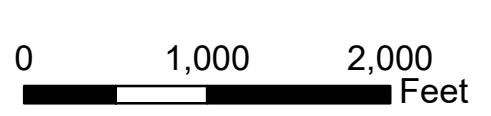
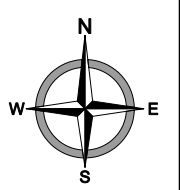
Add capacity and provide Township with configuration options. New culvert set on grade lower than L6 field approach crossing.

Legend



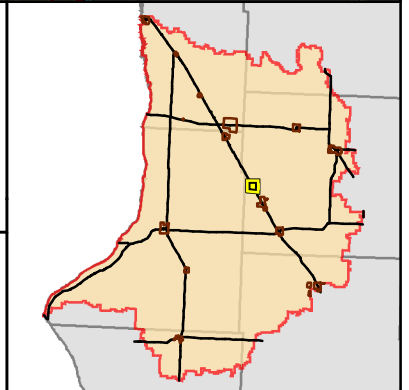
**JD 12 - Veldhouse
 Culvert Exhibit
 Bois de Sioux Watershed District**

Created By: AKS Date Created: 07/30/2024 Date Saved: 01/22/25 Date Plotted: 09/29/17 Date Exported: 01/22/25
 Plotted By: andrew.smith Parcel Date: XXXXXX Aerial Image: 2019 SIDs Elevation Data: IWI Lidar
 Horizontal Datum: NAD 1983 UTM Zone 14N Vertical Datum: NAVD1988
 T:\BaseData\MNI\Bois_de_Sioux\BdSWD_Basemap_11X17_Landscape.mxd





Structure		Culvert		Drain	
★ Pump/Lift	□ Inlet/Intake	● RCP	● CSP	— 3"	— 10"
⊕ Control Structure	⊕ Concrete Mat	▲ RCPA	▲ CSPA	— 4"	— 12"
⬠ Dike/Embankment	● Gravity Outlet	■ RCB	◆ Bridge	— 5"	— 15"
⊞ Subwatersheds	— Culvert Inventory	● Other	— Other - Pipe	— 6"	— 18"
— N.O. Collection Channels	— MN PWI Streams			— 8"	— 24" & Greater
				— (Tile)	— Dike
				— (Dual Wall)	— Ditch/Waterway
				— (Non-Perf.)	— Other - Misc.
					— Road Permits



PA# 24-148 - Gorton Township
NW 1/4 of Sec 17, Gorton Twp.
Bois de Sioux Watershed District, MN

Created By: AKS Date Saved: 12/03/24 Date Exported: 12/03/24
 Plotted By: andrew.smith Aerial Image: 2013 County NAIP SIDS Elevation Data: IW1 Lidar
 Horizontal Datum: NAD 1983 UTM Zone 15N Vertical Datum: NAVD 1988
 T:\BaseData\MN\Bois_de_Sioux\Permits_Project_Map_FINAL.mxd





PRELIMINARY ADMINISTRATIVE COMPLIANCE ORDER

January 13, 2025

Ronald Anderson (“Landowner”)
P.O. Box 1630
Sioux Falls, SD 57101

Address of Noncompliance:
Parcel ID No. 12-0118-000;
in the NW ¼ of 28-126-43 (“Property”)

Stevens County, Minnesota

Re: Violation of Sections 5(2)(C), 5(2)(D), and 5(2)(F) of the District’s Rules

This Preliminary Administrative Compliance Order (this “Preliminary Order”) is in regard to the installation of subsurface drainage tile on property you own or manage in the Northwest Quarter of Section 28, Township 126, Range 43, in Stevens County, Minnesota without a permit from the Bois de Sioux Watershed District (the “District”). “No works or use requiring a permit shall be commenced prior to the issuance of the permit.” Section 4(B) of the REVISED RULES OF BOIS DE SIOUX WATERSHED DISTRICT (the “Rules”).

A complaint was received by the District and the District inspected the Property on 1-2-2025, 2025. District staff found that additional tile lines and a raised dike that obstructs the natural waterway from draining into Stevens County Ditch No. 1, Branch 3 (“SCD #1, B3”) were installed on the Property without a District permit. This creates a watershed district issue as the upstream landowner has the legal right to drain into SCD #1, B3 and the diking is preventing that from happening. This unpermitted work is a violation of Sections 5(2)(C), 5(2)(D), and 5(2)(F) of the Rules.

According to Section 5(2)(C), “[n]o person or public corporation shall undertake to construct or improve any Drainage way without a permit from the Board of Managers.” Under the District’s Rules, drainage way includes tile. In addition, Section 5(2)(D) provides, “[n]o person or public corporation shall construct, alter, or remove any dike without a permit from the Board of Managers.” Finally, Section 5(2)(F) states that “[n]o person or public corporation shall undertake the practice of land forming, which is the reshaping of the surface topography but which does not include the common farming practice of land leveling, on a given tract of land without a permit from the Managers.”

In order to remedy these violations, the District respectfully requests that you, or the responsible contractor, apply for an after-the-fact permit so the District’s engineer and staff can work with you and the upstream landowner(s) to develop a suitable project. After-the-fact permits cost \$250 plus the actual engineering and attorney’s fees incurred by the District in dealing with the unpermitted work.



Bois de Sioux
Watershed District

704 Highway 75 South | Wheaton, MN 56296

Phone | 320.563.4185
Fax | 320.563.4987

www.bdswd.com
bdswd@runestone.net

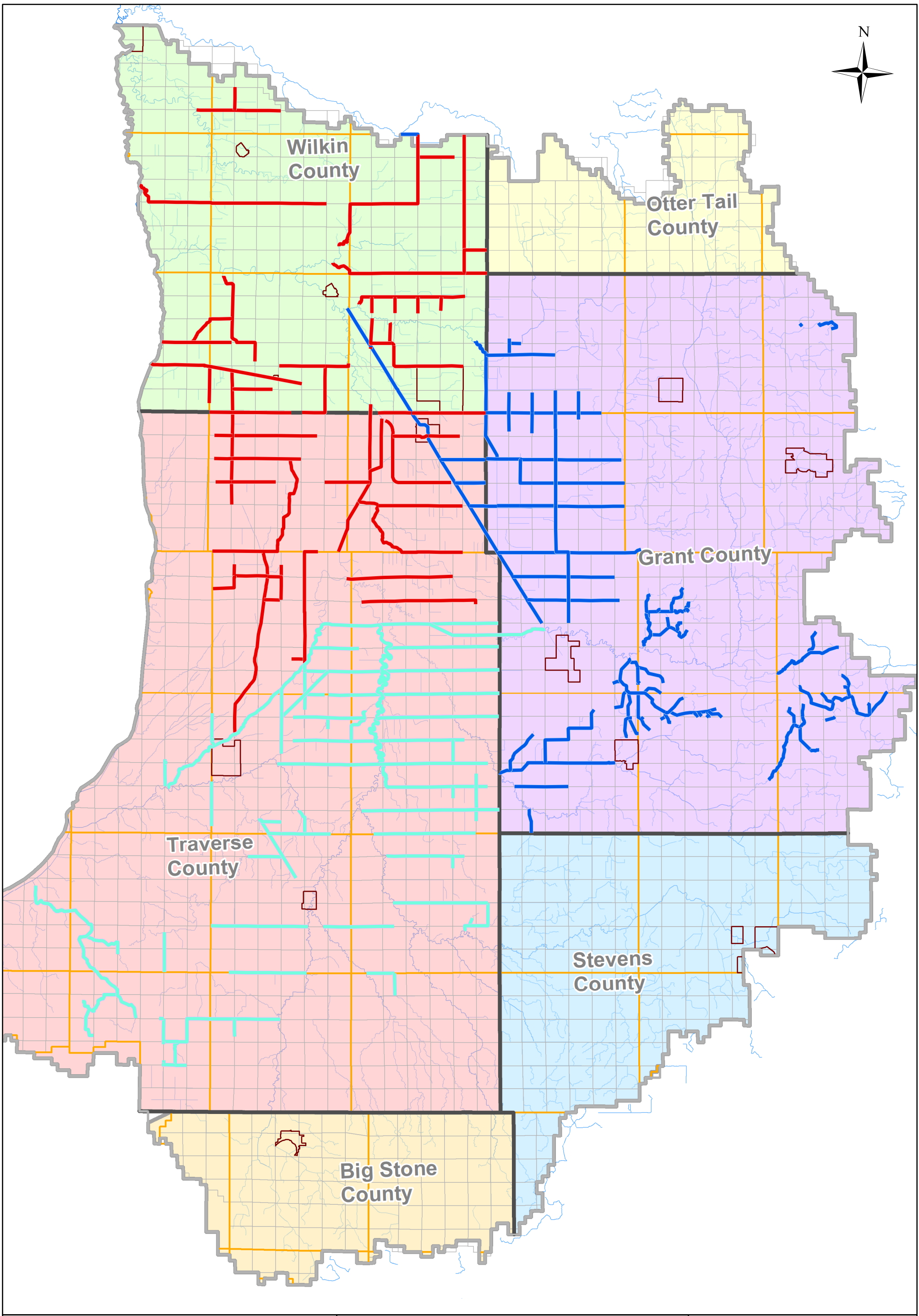
The District looks forward to working with you to resolve this matter. Failure to comply or respond to this Preliminary Order on or before February 5, 2025, may result in the District taking further action on this matter at its February 20, 2025, meeting. If a hearing is scheduled, the District will provide advance notice to you and you will have an opportunity to present testimony and evidence to the District's Board of Managers. If you have any questions or comments, please contact me at (320) 563-4185 or troy.bdswd@runestone.net.

Sincerely,

BOIS DE SIOUX WATERSHED DISTRICT

A handwritten signature in black ink that reads "Troy Fridgen".

Troy Fridgen, Engineer Technician

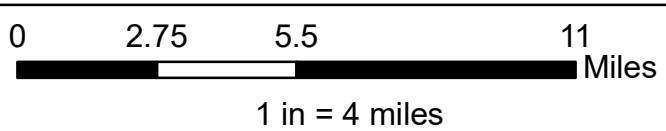


**Rotation Schedule (2026 - 2028)
Ditch Inspections
Bois de Sioux Watershed District, MN**



- Rotation Schedule**
- Year 1 of 3 (2026) ~ 154 Mi
 - Year 2 of 3 (2027) ~ 172 Mi
 - Year 3 of 3 (2028) ~ 182 Mi

Created By: TSS Date Created: 02/06/25 Date Saved: 02/10/25
 Date Exported: 02/10/25 Plotted By: taylor.shelito
 Aerial Image: NA Elevation Data: IWI Lidar
 Horizontal Datum: NAD 1983 UTM Zone 14N Vertical Datum: NAVD1988
 T:\Projects\18100\18139\18139-908 - Ditch Inspections\BdSWD Ditch Inspection Rotation Map.mxd



NOTICE OF AWARD

Date of Issuance:

Owner: Bois de Sioux Watershed District

Owner's Project No.:

Engineer: Moore Engineering, Inc.

Engineer's Project No.: 23510

Project: Grant County Ditch 3 Repair

Contract Name: Grant County Ditch 3 Repair

Bidder: Wagner Company

Bidder's Address: 13999 County Road 11, Herman, MN 56248

You are notified that Owner has accepted your Bid dated January 14, 2025, for the above Contract, and that you are the Successful Bidder and are awarded a Contract for the project listed above.

The Contract Price of the awarded Contract is \$498,949.00. Contract Price is subject to adjustment based on the provisions of the Contract, including but not limited to those governing changes, Unit Price Work, and Work performed on a cost-plus-fee basis, as applicable.

One (1) unexecuted counterparts of the Agreement accompany this Notice of Award, and one copy of the Contract Documents accompanies this Notice of Award, or has been transmitted or made available to Bidder electronically.

Drawings will be delivered separately from the other Contract Documents.

You must comply with the following conditions precedent within 15 days of the date of receipt of this Notice of Award:

1. Deliver to Owner one (1) counterparts of the Agreement, signed by Bidder (as Contractor).
2. Deliver with the signed Agreement(s) the Contract security (such as required performance and payment bonds) and insurance documentation, as specified in the Instructions to Bidders and in the General Conditions, Articles 2 and 6.
3. Deliver to Owner Supplemental Contractor Verification of Compliance in accordance with Minnesota Statute 16C.285 subd. 3 subclauses (1) to (7).
4. Other conditions precedent (if any): None

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within 10 days after you comply with the above conditions, Owner will return to you one fully signed counterpart of the Agreement, together with any additional copies of the Contract Documents as indicated in Paragraph 2.02 of the General Conditions.

Owner: Bois de Sioux Watershed District

By (*signature*): _____

Name (*printed*): _____

Title: _____

Copy: Engineer



TOPIC FOLLOW-UP

BOARD MANAGER MILEAGE

01/25/2024

PROPOSED BOARD ACTION

EACH BOARD MANAGER - PLEASE REVIEW THE ROUNDTRIP MILEAGE AMOUNTS FROM BDSWD DISTRICT OFFICE TO YOUR HOME. IF THE AMOUNT IS INCORRECT, PLEASE INDICATE THE CORRECT AMOUNT.

	Board	2025
	Miles	Mileage Rate
Jason Beyer	35.2	\$ 0.70
Ben Brutlag	66.8	\$ 0.70
Steven Deal	20.4	\$ 0.70
Doug Dahlen	50	\$ 0.70
Scott Gillespie	45.8	\$ 0.70
John Kappahn	72.4	\$ 0.70
Steven Schmidt	19.2	\$ 0.70
Linda Vavra	56.8	\$ 0.70
Allen Wold	20	\$ 0.70

PROPOSED BOARD ACTION

Approve the board mileage reimbursement rates.



2025 Bonding Request

Investing in Multipurpose Water Storage, Water Quality, and Habitat Projects in the Red River Basin

The Red River Watershed Management Board (RRWMB) is seeking \$48 million in 2025 bond funds for its membership to move towards the finish line for the projects listed below. When completed, approximately 100,000 acre-feet of new water storage will come on-line. In addition, these projects will provide society with water storage, clean water, habitat, flood reduction, and control of upstream areas.

Project	Watershed District (WD)	2025 Bonding Request	Acre-feet of Water Storage	Will Full 2025 Funding Complete the Project?
City of Newfolden Impoundment	Middle Snake Tamarac Rivers WD	\$2,000,000	2,335	YES
Nelson Slough Improvement Project – JD 19	Middle Snake Tamarac Rivers WD	\$2,000,000	9,550	YES
Klondike Clean Water Retention Project	Two Rivers WD	\$17,338,081	37,250	YES
Mustinka River Rehabilitation - Redpath Impoundment Project	Bois de Sioux WD	\$13,747,690	23,000	YES
Roseau Lake Rehabilitation Project	Roseau River WD	\$9,000,000	22,000	YES
Whitney Lake Project	Roseau River WD	\$4,500,000	2,750	NO
Totals		\$ 48,585,771	96,885	NA

Key Facts About This Request: Water quality and habitat information is on the next page.

- **Inflation:** While inflation is presently lower for construction of these projects, inflation in FY21 was 9.8% and 12.3% in FY22 according to the United States Army Corps of Engineers Civil Works Construction Cost Index (CWCCI).
- **Local Match:** The RRWMB and its membership have match funds designated and in place for these projects. Original funding commitments by the RRWMB for projects listed is \$39 million.
- **Return on Investment:** Every \$1 invested in hazard mitigation saves \$6 according to the National Institute of Building Sciences (Source – FEMA: <https://www.nibs.org/reports/natural-hazard-mitigation-saves-2019-report>)
- **Project Life Expectancy:** These are long-term or permanent projects and have a life expectancy of several decades, with ongoing maintenance.
- **Who Benefits:** These projects add to the overall base of Minnesota’s natural resources and will provide benefits to society and Red River Basin residents.

December 2024

Office Location • 11 5th Avenue East, Suite B • Ada, MN 56510 • www.rrwmb.us • 218-784-9500 (Main Office)

Investing in and Managing the Watershed of the Red River Basin

Habitat Facts: Red River Basin Multipurpose Water Storage Projects

Project	Grassland Acres Created, Restored, or Enhanced	Wetland Acres Created, Restored, or Enhanced	Stream Miles Rehabilitated Created, Restored, or Enhanced	Other Habitat Acres Created, Restored, or Enhanced	Project Drainage Area (Square Miles)
City of Newfolden Impoundment	150	15		350	11
Nelson Slough Improvement Project – JD 19		1,959		523	68.6
Klondike Clean Water Retention Project		3,224	65	800	151
Mustinka River Rehabilitation - Redpath Impoundment Project	950	76	6.7	200	200
Roseau Lake Rehabilitation Project		6,000	3		1,000
Whitney Lake Project	400	200			21.6
Totals	1,500	11,474	74.7	1,873	1,452.2

Note: Peak flow and flow volume reduction information is available upon request for each project.

Water Quality Facts: Red River Basin Multipurpose Water Storage Projects

Project	Sediment Reductions Tons/Year	Phosphorus Reductions Pounds/Year	Nitrogen Reductions Pounds/Year
City of Newfolden Impoundment	5,000	4,625	Not Calculated
Nelson Slough Improvement Project – JD 19	11,903	11,010	109,680
Klondike Clean Water Retention Project	See Note Below	See Note Below	See Note Below
Mustinka River Rehabilitation - Redpath Impoundment Project	235	72	
Roseau Lake Rehabilitation Project	279	184	3,383
Whitney Lake Project	124	232	4,225
Totals	17,541	16,123	117,288

*Reductions at impoundment outlet: Sediment 62%, TN 81%, and TP 77%. Percent reduction numbers come from an HSPF model through the Minnesota Pollution Control Agency.

Note: PTMApp was used to make the calculations in the table above related to sediment, phosphorus, and nitrogen reductions. This information can be found in local 1W1P documents and WD Capital Improvement Plans. More information about specific water quality models and how calculations were made is available upon request from individual watershed districts.

Contact Information:

Robert L. Sip
Executive Director
11 Fifth Avenue East, Suite 2
Ada, MN 56510
rob.sip@rrwmb.us
218-474-1084 (Cell)

Ian Marsh, Founding Partner
Resolve Strategies
ian@resolve-strategies.com
612-203-9948 (Cell)

Molly Jansen, Principal
Park Street Public
525 Park Street - St. Paul, MN 55103
molly@parkstreetpublic.com
952-207-4775 (Cell)

Jamie Beyer

From: Red River Watershed Management Board
<nikki@redriverwatershedmanagementboard.ccsend.com>
Sent: Wednesday, January 22, 2025 11:53 AM
To: bds wd@runestone.net
Subject: 2025 Annual Joint Conference



REGISTER NOW!

AGENDA

26TH ANNUAL JOINT CONFERENCE

07.30 BREAKFAST

08.30 ANNOUNCEMENTS
-B. Bergey

08.35 PROGRESS OF THE
FDRWG FIVE-YEAR
MONITORING PLAN
-J. Madejczyk, P. Oswald

08.55 RURAL INUNDATION
MAPPING INITIATIVE
-E. Jones, C. Fritz

09.10 FLOOD IMPACTS ON
HIGHWAYS: THE
NORTHERN RED RIVER
STUDY
-Study Team

09.30 WATER BENEATH OUR
FEET: AQUIFERS OF THE
RED RIVER BASIN
-E. Considine

10.00 BREAK

10.20 CURRENT EVENTS AT
THE RRWMB
-R. Sip

10.35 GET TO KNOW THE
RRWMB

11.20 BASIN HISTORY: THE
STOCKWOOD FILL
-M. Peihle

12.00 LUNCH

12.45 FAMILY FEUD - WATER &
NATURAL RESOURCES
EDITION
-Facilitated by M. Rufer

01.15 KINGS IN THE
NORTH-RESTORING
STURGEON IN THE RED
RIVER BASIN
-N. Kludt

01.40 FLOOD PROJECTS IN
PROGRESS IN THE
WATERSHEDS
-D. Nelson, C. Engels, J. Bents

02.20 BREAK

02.40 ADMINISTRATORS ROUND
TABLE-WHAT'S HAPPENING
IN YOUR DISTRICT?

03.10 RAPIDAN DAM-WHAT
HAPPENED AND WHAT
COMES NEXT?
-J. Boyle

03.30 CLOSING REMARKS
-R. Sip

AGENDA

26TH ANNUAL JOINT CONFERENCE

- | | | | |
|--------------|--|--------------|---|
| 12.30 | REGISTRATION/ CHECK-IN | 03.00 | NOT SCARY: DRAINAGE LAW - A CONSERVATION TOOL?
<i>-B. Uhler</i> |
| 01.00 | WELCOME & ANNOUNCEMENTS
<i>-D. Money</i> | 03.20 | WETLAND CONSERVATION ACT: POTENTIAL IMPACT OF STATUTE CHANGES IN THE RED RIVER BASIN
<i>-M. Aanenson</i> |
| 01.05 | MN DRAINAGE CASE LAW UPDATES
<i>-J. Kolb</i> | 03.50 | WETLAND CONSERVATION ACT Q&A WITH BWSR
<i>-S. Hofstad</i> |
| 01.30 | RED LAKE WD: COUNTY DITCH 39 UPDATE
<i>-L. Smith</i> | 04.00 | DNR UPDATE: PROCESS TO REVISE THE PUBLIC WATERS INVENTORY MAP
<i>-DNR Lead Staff</i> |
| 01.45 | DETERMINATION/ REDETERMINATION OF BENEFITS: WHAT'S NEW?
<i>-J. Kolb</i> | 04.15 | PANEL DISCUSSION: STUMP THE EXPERTS
<i>-Facilitated by L. Smith</i> |
| 02.10 | COORDINATION BETWEEN COUNTIES AND WATERSHED DISTRICTS ON DRAINAGE ISSUES
<i>-T. Halstensgard, A. Swenby, E. Jones</i> | 04.45 | ANNOUNCEMENTS/ CLOSE DAY 1
<i>-R. Sip</i> |
| 02.30 | APPLICATION OF CULVERT SIZING TECHNICAL GUIDANCE IN THE RED RIVER BASIN
<i>-C. Engels</i> | 05.00 | SOCIAL HOUR |
| 02.45 | <hr/> BREAK <hr/> | 06.00 | EVENING NETWORKING
-on your own |



Day 1





January 28, 2025

Governor Tim Walz
130 State Capitol
75 Rev. Dr. Martin Luther King Jr. Blvd.
St. Paul, MN 55155

Dear Governor Walz,

Thank you for including the Minnesota Department of Natural Resources (DNR) Flood Hazard Mitigation Grant Assistance Program (FHMIGAP) in your 2025 Capital Budget recommendations. We appreciate your recommendation to include \$5.6 million for the FHMIGAP to help meet the flood mitigation needs across the state. Capital investment is an important tool to meet flood mitigation and water storage needs. We realize that recent State of Minnesota financial information and forecasts may have affected FHMIGAP funding recommendations.

That said, we urge the DNR and the legislature to consider additional investments in the FHMIGAP to reflect the great need for these projects across the state. The current known need for the FHMIGAP is \$139 million as of July 2024 according to the DNR. In the Red River Basin (RRB) alone, we have several projects in our funding process. Between the Red River Watershed Management Board (RRWMB), our member watersheds districts, state funding, and some limited federal funding, we have invested over \$70 million in water storage/flood mitigation projects.

These are all multipurpose projects that will incorporate water storage/flood mitigation, water quality, fish and wildlife habitat, and other natural resources features. Attached is a factsheet illustrating these projects and what they will result in. Once these projects are completed and come on-line, it will result in 100,000 acre-feet of new water storage on the RRB landscape. As a reminder, our water flows north into Lake Winnipeg in Manitoba, Canada and we are doing our part to ensure we reduce flood impacts and to increase water quality for our neighbors to the north.

However, our members will have to halt construction in 2025 if no bond funds are approved. Local tax dollars only go so far, and our membership must then rely on FHMIGAP funds and other state programs to complete their projects. Until we have long-term, adequate, and consistent funding for the FHMIGAP, we cannot guarantee RRB landowners and taxpayers the flood control and adequate drainage that they need to feel safe and secure in their communities.



This past year saw unprecedented flooding in southern Minnesotan communities. We were hopeful that the damage caused throughout the state in 2024 would have resulted in a much higher recommendation for the FHMGAP in your Capital Budget. We know there are many other needs across the state, but we seek your leadership in working with the 2025 Minnesota Legislature for a strong bonding bill.

Recall that we spent some limited time together at the Nelson Farm north of Oslo, Minnesota during the RRB 2022 spring flood. At that time, you witnessed a mega-flood in the RRB, and you indicated support for our flood mitigation efforts. Unfortunately, many farmers in that area of the state did not plant a crop in 2022. While there is federal crop insurance available, floods of this magnitude affect generational wealth and mental health, whether in the RRB, Southern Minnesota, or Northeast Minnesota.

On behalf of our membership, we are requesting \$48 million in 2025 bond funds for water storage/flood mitigation projects. This bonding proposal highlights the need in the RRB, and we will continue to advocate for substantial funding for all projects in the FHMGAP.

Presently, we are not aware of any vision for funding of water storage and flood mitigation projects in the State of Minnesota. We also ask that you direct the DNR to work with local government to develop a vision to fund the total known needs of the FHMGAP of \$139 million over the next two bonding cycles.

We work collectively with our membership to ensure a strong future remains in the RRB for our residents, landowners, and farmers. This can be seen through the 60 + flood mitigation projects and several hundred farmstead ring dikes the RRWMB has helped fund along with its membership. We respectfully request a meeting with you to discuss our funding needs so that you can better understand our challenges. Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read "John Finney".

John Finney
President, RRWMB

Sincerely

A handwritten signature in black ink, appearing to read "Robert L. Sip".

Robert L. Sip
Executive Director, RRWMB

CC: RRWMB Managers
RRWMB Membership

Jamie Beyer

From: Jan Voit <jvoit@mnwatersheds.com>
Sent: Wednesday, February 05, 2025 7:46 AM
To: undisclosed-recipients:
Subject: Special Meeting of the Membership - Save the Date!
Attachments: Delegate Form.pdf

Managers, Commissioners, and Administrators (Bcc),

Minnesota Watersheds has been working with the Legislative and Resolutions Committees on a new process for resolutions and legislative priorities. The proposed process would allow for resolutions to be developed earlier in the year and for the membership to vote on the legislative priorities. The Minnesota Watersheds Board of Directors will be discussing this at their February meeting, with the intention of setting a special meeting of the membership to consider the proposed process changes.

The Legislative and Resolutions Committees are recommending that we move forward with a special meeting of the membership to consider adopting the changes and implementing them in 2025. While the Minnesota Watersheds Board of Directors hasn't officially acted on setting the meeting, I believe it is important for you to be aware of this, hold the date on your calendars, and be prepared to appoint delegates.

Please mark your calendars for a special meeting of the Minnesota Watersheds membership on **Friday, March 21 at the Park Event Center in Waite Park**. More details will be shared in the near future.

Please do not hesitate to contact me with questions.

--



**MINNESOTA
WATERSHEDS**

Jan Voit
Executive Director

507-822-0921



New Email: jvoit@mnwatersheds.com

RECEIVED FEB 14 2025

Dear Bois de Sioux Watershed District,

On behalf of Minnesota Watersheds, Thank you for renewing your membership. We appreciate your support and hope that you will take advantage of the education and training opportunities we provide in 2025.

We are looking forward to some exciting changes in our processes for resolutions and legislative priorities. More information will be available soon.

We value your membership. If you have questions or concerns, please let me know

Thank you! *J. Davis*